

# WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Government of West Bengal Enterprise)

পশ্চিমবঙ্গ রাজ্য বিদ্যুৎ বণ্টন কোম্পানি লিমিটেড



WBSEDCL

**DIVISIONAL MANAGER, SILIGURI TOWN DIVISION**

**POWER HOUSE COMPLEX, 2<sup>ND</sup> MILE, SEVOKE ROAD, SILIGURI, DARJEELING-734001**

e-mail id: [dm.siliguritown@wbasedcl.in](mailto:dm.siliguritown@wbasedcl.in)

Memo no: DM/STD/ ADM-59/ 1198

Dated: 24/7/24

SPEED POST

To

The Additional General Manager (Corp-Communication),  
WBSEDCL,  
Bidyut Bhavan, Salt Lake,  
Kolkata-700 091

**Sub: Request for uploading and publishing of e- NIT for the works under "Supply and delivery of LT & HT Gasket Washer, Oil seal and HT & LT Bushing for DTR under Siliguri Town Division"**

**Ref: Tender Notice No: DM/STD/ESTB/e-Tender/24-25/T07**

Dated: 24.07.2024

Dear Sir,

The above mentioned e-NIT for '**Supply and delivery of LT & HT Gasket Washer, Oil seal and HT & LT Bushing for DTR under Siliguri Town Division**' needs to be published in daily newspaper and also to be uploaded in the website of WBSEDCL i.e; [www.wbasedcl.in](http://www.wbasedcl.in) for wide circulation.

This is for your kind information and necessary action please.

Enclo: As mentioned


yours faithfully,

*[Signature]*  
24/7/24.  
(S. Banerjee)

Divisional Manager  
Siliguri Town Division

# PRESS PUBLICATION OF TENDER

Sl No.	PARTICULARS
1.	Name of User Department: <b>Siliguri Town Division, WBSEDCL</b>
2.	NIT No.  <b>DM/STD/ESTB/e-Tender/24-25/T07</b> <b>Date: 24.07.2024</b>
3.	Tender Content approving Authority: <b>Divisional Manager, Siliguri Town Division, WBSEDCL</b>
4.	Subject Matter of NIT: <b>Supply and delivery of LT &amp; HT Gasket Washer, Oil seal and HT &amp; LT Bushing for DTR under Siliguri Town Division</b>
5.	Statement mentioning conformity of State Govt. Guidelines: <b>Yes</b>  In case of non availability of the above, a statement on the necessity of publication of the advertisement(in brief)

  
(S. Banerjee)  
Divisional Manager  
Siliguri Town Division  
WBSEDCL



# West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Siliguri Town Division, 2nd Mile, Sevoke Road, Siliguri.-734001

Ph:0353-2542863, FAX:0353-2542863, Email: dm.siliguritown@wbsecl.in

## NOTICE INVITING e-TENDER

**NIT No.: DM/STD/ESTB/e-Tender/24-25/T07**

**Date: 24.07.2024**

Online item rate e-Tender in two part for the under mentioned works are invited by the Divisional Manager, Siliguri Town Division, through e-tendering from genuine manufacturers and suppliers only for manufacture, testing, supply and delivery of the following items as per schedule detailed below:-

Sl. No.	Name of the work	Estimated Tender Amount (Rs.)	Completion Time	Earnest Money Deposit (EMD) (Rs.)
1	Supply and delivery of LT & HT Gasket Washer, Oil seal and HT & LT Bushing for DTR	₹ 3,39,615/-	30 (Thirty) days from date of issue of LOA/ Order.	₹ 8,490/-

The quantity is given hereunder:-

Sl. No.	Description of Material	Quantity (Nos)	Technical specification
1	LT GASKET WASHER ( 32 x 14 x 5 MM)	510	Enclosed
2	HT GASKET WASHER ( 100 x 80 x 5 MM)	360	
3	Oil seal for ½" dia , Transformer stud.	630	
4	LT Bushing	215	
5	HT Bushing for DTR	190	

N.B:- Offered quantity shall not be less than the minimum quantity as specified above within stipulated delivery period.



1. Intending bidders desirous of participating in the tender are to log on to the website <http://www.wbtenders.gov.in> for the tender. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate(DSC) in the name of person who will sign the tender, from any authorized certifying Authority (CA) under CCA, Govt. of India. After obtaining DSC from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.
2. Tenders will be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders"

## **Terms and conditions:**

### **1. Earnest Money (EMD):**

The following points shall be included in NIT floated through e-tender website:

- (a) A bidder desirous of taking part in a tender invited by Officers of WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <http://wbtenders.gov.in> using his login Id and password.
- (b) The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:-
  - I. Net-banking through payment Gateway.
  - II. RTGS/NEFT Payment:- On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
- (c) General Instruction for Online Payment:-
  - ⇒ The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
  - ⇒ Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
  - ⇒ In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
  - ⇒ The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- (d) Refund /Settlement of EMD Amount:-
  - For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
  - For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
  - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
  - For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility



used by E-tender portal is maintained by ICICI.

2. The bidder must be a manufacturer/Supplier of aforesaid material.
3. **No agent** is allowed to participate in the tender except original manufacturers/ suppliers. Sub-letting of contract will not be allowed.
4. **Security Deposit:** In respect of successful Bidder, the Earnest Money after acceptance of Tender shall be converted as a part of the Security Deposit.
5. **WBSEDCL** reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provision of Vendor Rating and Holiday listing, as effective from 01.09.2012 and subsequent amendment effective from 18.03.2013 will be applicable.
6. The offer shall remain valid for a minimum period of 120 days from the next day of opening of the tender.
7. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to  $\pm 10\%$ .
8. Any evidence of unfair trade practices including over charging, price fixing, cartel etc as defined in various statutes, will automatically disqualify the bidders.
9. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
10. Any bidder against whom FIR /complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
11. **Inspection and Sample approval** - The successful bidder shall be intimated by the Controlling officer for submission of the sample for inspection and approval by the sample approval committee. Please note that the schedule should be prepared in such a way so that the materials, after being approved should be delivered within the timeframe mentioned in the NIT. According to the program the successful bidder shall arrange for submission of the sample at their own expense and in presence of the representative of WBSEDCL not below the rank of Jr.Engg.(E) Grade - II. If any material is found broken or damaged during inspection shall be considered as rejected. Intimation with respect to the approval of sample approval shall be issued by the Controlling Officer on the basis of the report submitted by the Sample Approving Committee.
12. **Dispatch:** The supplier after receiving dispatch clearance from the respective authority/purchaser shall deliver the equipment / materials suitably packed to the store located under WBSEDCL as instructed.
13. **Payment terms:** Work order and payment of work will depend on availability of fund. Intending bidders may consider these criteria while submitting the tender and quoting the rate through online.
14. **LD:** Penalty of  $\frac{1}{2}\%$  per week of delay or part thereof subject to maximum 5% of the order value will be charged on the bill for non completion of the work on time.
15. The successful bidder has to submit guarantee certificate along with at the time of delivery of the aforesaid materials.
16. Other information as well as terms and conditions, which are not covered above which will be available in Instructions to bidders, general conditions of contract of this tender and revised purchase policy of the WBSEDCL.
17. Neither prospective Bidder nor any of the constituent partners had been debarred to participate in any Tender by any Government Department/Semi-Govt./Govt. Undertakings/ Enterprise etc during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. **(A declaration in this respect has to be furnished by the prospective bidders).** [Non-statutory Documents]
18. No conditional / Incomplete Tender will be accepted under any circumstances.
19. The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be

displayed in the website.

20. No mobilization advance and secured advance will be allowed.
21. All categories of prospective bidders shall have to submit valid copies of PAN Card, IT Returns for last three years, Trade Licence and GSTIN.
22. The supplied materials to be delivered at Siliguri Town Divisional store under Siliguri Town Division, Power house campus, 2<sup>nd</sup> Mile Sevoke Road, Siliguri-734001.No extra delivery charge is to be paid.
23. **Date and Time Schedule:**

Sl.No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	25.07.2024
2.	Documents download/sell start date (Online)	25.07.2024
3.	Bid submission start date (On line)	25.07.2024
4.	Documents download End Date.	05.08.2024
5.	Bid Submission closing date (On line)	05.08.2024
6.	Technical Bid opening date (Online)	07.08.2024
7.	Date of uploading list for Technically Qualified Bidder(online)	To be intimated later
8.	Financial Bid opening Date (Online)	To be intimated later

24. Any further information may be had from the website :[www.wbsedcl.in](http://www.wbsedcl.in) and the following office: **Office of the Divisional Manager, Siliguri Town Division, Power House Campus, 2<sup>nd</sup> Mile Sevoke Road, Siliguri, Dist-Jalpaiguri, Pin-734 001, WBSEDCL.**

  
**Divisional Manager  
Siliguri Town Division  
WBSEDCL**